



**LOANS SCHEME  
RULES**

**Purposes**

- I Loans are available under this scheme for the following work:
  - I.1 repairs, improvements, alterations and re-ordering of churches (including approved heating and lighting systems);
  - I.2 repairs and improvements to other church buildings (ie halls)
- 2 Loans are not available toward the repair or replacement of internal fixtures and fittings, organs or bells, or toward any structural work specifically connected with the installation of them.

**Limits**

- 3 Loans will be awarded to a maximum of £20,000. In deciding on the level of loan, the Committee will take into account the funds available to the parish, the fund-raising undertaken, previous awards made and the ability of the parish to service the loan whilst maintaining quota contributions. The parish may be asked to submit an outline business plan to demonstrate that the loan can be repaid in the term. Awards will be made commensurate with the scale of the work being undertaken and the resources of the parish.
- 4 The above limit will be reviewed from time to time by the General Purposes Committee.

**Process**

- 5 Application should be made on the appropriate form obtainable from Church House.
- 6 Where appropriate a faculty must have been obtained for the work.
- 7 No award will be given where the parish is not up to date with its quota contributions.
- 8 Offers of loans must be taken up within one year of the date of the letter making the offer, after which the offer will automatically lapse.
- 9 Loans are payable when the architect certifies that the work is half completed. In certain cases where a supervising architect is not employed (eg in heating installations), a letter from an appropriate professional (eg the Diocesan heating advisor) will be accepted in lieu of the architect's letter.

**Terms of loans**

- 10 Loans are made for a term of five years.
- 11 Interest is charged on the outstanding balance at the fixed rate of 6% per annum.
- 12 Repayment is by equal annual instalments, plus interest, due in each year on the first day of the month following the month after that in which the loan is made. The PCC is required to execute a loan agreement in a form prescribed by the Board of Finance.
- 13 There is no penalty for early repayment, which may be made at any time in full or in part. Interest will be recalculated on the actual outstanding balance on a daily basis.



**DIOCESE OF GLOUCESTER  
BOARD OF FINANCE**

**APPLICATION FOR A LOAN FOR CHURCH BUILDINGS**

Name of parish

Parish ref.

Name of church

Applicant details:

Name

Address

Signature

Date

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Work to be undertaken

Do you have a faculty for the work?

Name of architect

When will the work commence?

Total cost of work (incl fees and VAT where applicable)

£

Planned funding:	existing parish funds	<input type="text"/>
	LPWGS <sup>a</sup> grant for VAT recovery	<input type="text"/>
	grants (received, promised and anticipated)	<input type="text"/>
	pledges (incl tax recoverable)	<input type="text"/>
	other (give details)	<input type="text"/>
	shortfall	<input type="text"/>

Amount of loan required:

<sup>a</sup> The Listed Places of Worship Grant Scheme enables the difference between VAT paid at 17½% and a rate of 5% to be recovered on repairs to listed churches.