



## Diocesan Advisory Committee (DAC)

### **CONSTITUTION 1992**

#### **Name**

- 1 The committee shall be known as the Gloucester Diocesan Advisory Committee.

#### **Membership**

- 2 The committee shall consist of a chairman, the archdeacons of the diocese and not less than twelve other members.
- 3 The chairman shall be appointed by the bishop of the diocese after consultation with the bishop's council, the chancellor and the Council for the Care of Churches.
- 4 The other members shall be –
  - a two persons appointed by the bishop's council from among the elected members of the diocesan synod;
  - b not less than ten other persons appointed by the bishop's council, of whom one shall be appointed after consultation with the Historic Buildings and Monuments Commission for England, one shall be appointed after consultation with the relevant association of local authorities and one shall be appointed after consultation with the national amenity societies;
  - c such other persons as may be co-opted under paragraph 12 below.
- 5 In making appointments under paragraph 4b above, the Bishop's Council shall ensure that the persons appointed have, between them, -
  - a knowledge of the history, development and use of church buildings;
  - b knowledge of Church of England liturgy and worship;

c knowledge of architecture, archaeology, art and history; and

d experience of the care of historic buildings and their contents.

6 The first appointment of the chairman and other members of the committee under paragraph 4a and b above shall take place as soon as practicable, and subsequent new appointments of the chairman and those members shall be made within the period of one year following the formation of the second new diocesan synod after the latest appointments.

**[Explanatory note:** the effect of this provision is that, after the second round of appointments, members shall normally serve for a term of six years.]

7 The term of office of the chairman and any other member of the committee appointed under paragraph 4a or b above shall be the period from his appointment to the making of new appointments in accordance with paragraph 6 above.

8 A member of the committee who ceases to hold a qualification by virtue of which he became a member shall thereupon cease to be a member.

9 A member of the committee who ceases to hold office otherwise than by virtue of paragraph 8 above shall be eligible for re-appointment.

10 Where a casual vacancy occurs among the chairman and other members of the committee appointed under paragraph 4a or b above, the bishop of the diocese shall appoint a person to fill the vacancy, and if the person whose place is to be filled was a member of the committee by virtue of his membership of the diocesan synod the person so appointed shall also be an elected member of the diocesan synod.

11 Any person appointed to fill a casual vacancy shall hold office only for the unexpired portion of the term of office of the person in whose place he is appointed.

12 With the consent of the bishop of the diocese, the committee may from time to time co-opt such persons (of a number not exceeding one third of the total number of the other members) as it thinks fit to be additional members of the committee, but any person so co-opted shall cease to be a member of the committee on the making of new appointments of members in accordance with paragraph 6 above.

13 The quorum of the committee shall consist of one-third of all members, excluding any consultants appointed under paragraph 15.

### Miscellaneous

14 If he is unable to attend, the chairman will normally appoint another member to act in his stead.

15 The Bishop of the diocese may appoint suitably qualified persons to act as consultants to the committee if the committee requests him to do so.

- 16 The committee may at any time constitute such sub-committees or working parties for such purposes as it thinks fit.
- 17 The secretary to the committee will be appointed by the bishop of the diocese after consultation with the chairman of the committee and the diocesan secretary.
- 18 In this constitution "national amenity society" has the same meaning as in the Care of Churches and Ecclesiastical Jurisdiction Measure 1991.

In paragraph 4b above "relevant associations of local authorities" means such associations as may from time to time be designated by the Dean of the Arches and Auditor as the relevant associations of local authorities for the purposes of this Schedule in relation to the diocese concerned.

### **Functions of the Committee**

- 21 The functions of the Gloucester Diocesan Advisory Committee shall be:
- a to act as an advisory body on matters affecting places of worship in the diocese and, in particular, to give advice when requested by any of the persons specified in paragraph 22 below on matters relating to:
    - i the grant of faculties;
    - ii the architecture, archaeology, art and history of places of worship;
    - iii the use, care, planning, design and redundancy of places of worship;
    - iv the use and care of the contents of such places;
    - v the use and care of churchyards and burial grounds;
  - b to review and assess the degree of risk to materials, or of loss to archaeological or historic remains or records, arising from any proposals relating to the conservation, repair or alteration of places of worship, churchyards and burial grounds and the contents of such places;
  - c to develop and maintain a repository of records relating to the conservation, repair and alteration of places of worship, churchyards and burial grounds and other material (including inspection reports, inventories, technical information and photographs) relating to the work of the committee;
  - d to issue guidance for the preparation and storage of such records;
  - e to make recommendations as to the circumstances when the preparation of such a record should be made a condition of a faculty;

- f to take action to encourage the care and appreciation of places of worship, churchyards and burial grounds and the contents of such places, and for that purpose to publicise methods of conservation, repair, construction, adaptation and redevelopment;
- g to perform such other functions as may be assigned to the committee by any enactment, by any Canon of the Church of England or by resolution of the diocesan synod or as the committee may be requested to perform by the bishop or chancellor of the diocese.

22 The persons referred to in paragraph 21a above are:

- a the bishop of the diocese
- b the chancellor of the diocese;
- c the archdeacons of the diocese;
- d parochial church Councils in the diocese;
- e intending applicants for faculties in the diocese;
- f the pastoral committee of the diocese;
- g persons engaged in the planning, design or building of new places of worship in the diocese, not being places within the jurisdiction of the Consistory Court;
- h such other persons as the committee may consider appropriate.



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